

NICET Level I Fire Alarm — Performance Measures Briefing

This is a study aid prepared by LifeSafetyWiki to help you brief your supervisor BEFORE NICET's own verification request lands in their inbox. It is NOT an official NICET form, and there is no signature line on it — NICET's Level I verification is completed entirely online, not on paper.

WHY YOUR SUPERVISOR NEEDS TO SEE THIS

NICET Level I certification requires two things: a passing score on the 85-question exam, and your direct supervisor's verification of five specific Performance Measures. The exam and the supervisor verification are independent — you can complete them in either order, but certification is not issued until both are on file.

Unlike higher NICET levels, Level I does NOT require a personal recommendation or a major project write-up — those requirements begin at Level III and Level IV. Level I is just the exam plus this one supervisor verification.

HOW THE ACTUAL VERIFICATION HAPPENS (IT'S ONLINE, NOT ON PAPER)

1. You submit the request from your own NICET account.

Log in at nicet.org, open your Fire Alarm Systems Level I application, and enter your supervisor's name and email address in the Performance Verification section.

2. NICET emails your supervisor a short online survey.

The email comes from NICET's system — ask your supervisor to check spam/junk if it doesn't arrive within a day or two, and to mark it as a safe sender.

3. Your supervisor completes the survey online.

It walks through the five measures below and asks them to confirm each one. No printing, no mailing, no notarization.

4. Your account updates automatically.

The request status changes from "Pending responder" to "Submitted" once your supervisor finishes. All five measures need a "yes" to qualify for certification.

WHO IS ALLOWED TO VERIFY YOU

Your verifier should normally be your current or previous direct supervisor — someone who has actually been in a position to supervise, inspect, and/or approve your work, and who is technically competent to judge it. A verifier cannot be a non-technical supervisor, a peer, or a subordinate.

If you own the business, or you're the highest-ranking person in your organization, you'll need someone outside your company instead — examples NICET names include an authority having jurisdiction, a general contractor, an engineering consultant, or a licensed engineer.

THE FIVE THINGS YOUR SUPERVISOR IS ACTUALLY CONFIRMING

1. Job-site safety awareness

That you're aware of and follow job-site safety procedures.

2. Identifying equipment

That you can reliably identify common fire alarm systems equipment and related materials.

3. Safe tool use

That you can select and use tools for a given task safely — OR use drafting/software tools for a given task (either

satisfies this measure).

4. Proper installation technique

That you use proper installation techniques for fire alarm components and infrastructure — OR proper application of those components (either satisfies this measure).

5. Reading drawings and specs

That you can read and understand fire alarm drawings and specifications.

BEFORE YOU SEND THE REQUEST

Talk to your supervisor first — don't let an unannounced survey email be the first they hear of this. Walk them through the five measures above in person so they know exactly what they're being asked to confirm, and give them this sheet to keep for reference.

LifeSafetyWiki is an independent study resource and is not affiliated with, endorsed by, or an official publication of NICET (National Institute for Certification in Engineering Technologies). Requirements, processes, and fees can change — always confirm current requirements directly at [nicet.org](https://www.nicet.org) before relying on this sheet. Facts on this page were verified against NICET's official FAS Candidate Handbook, edition current as of September 2026.