

NICET ITWBS Level I (Water-Based) — Performance Measures Briefing

This is a study aid prepared by LifeSafetyWiki to help you brief your supervisor BEFORE NICET's own verification request lands in their inbox. It is NOT an official NICET form, and there is no signature line on it — NICET's Level I verification is completed entirely online, not on paper.

WHY YOUR SUPERVISOR NEEDS TO SEE THIS

NICET Level I certification in Inspection & Testing of Water-Based Systems requires a passing score on the 115-question exam, at least 6 months of documented work history, and your supervisor's verification of the 11 Level I Performance Measures. The exam and the supervisor verification are independent — you can complete them in either order, but certification is not issued until all three are on file.

Level I does NOT require a personal recommendation — in this program that starts at Level III. Level I is the exam, your work history and this one supervisor verification.

HOW THE ACTUAL VERIFICATION HAPPENS (IT'S ONLINE, NOT ON PAPER)

1. You submit the request from your own NICET account.

Log in at nicet.org, open your Inspection & Testing of Water-Based Systems Level I application, and enter your supervisor's name and email address in the Performance Verification section.

2. NICET emails your supervisor a short online survey.

NICET's handbook says to tell them to expect it and to allow nicet-noreply@useclarus.com — ask them to check spam/junk if it doesn't arrive within a day or two.

3. Your supervisor completes the survey online.

It walks through the 11 measures below and asks them to confirm each one. No printing, no mailing, no notarization. More than one verifier may be used if needed.

4. Your account updates automatically.

The request status changes from "Pending responder" to "Submitted" once your supervisor finishes. All 11 measures need a "yes" to qualify for certification.

WHO IS ALLOWED TO VERIFY YOU

Your verifier should normally be your current or previous direct supervisor — someone who has actually been in a position to supervise, inspect, and/or approve your work, and who is technically competent to judge it. A verifier cannot be a non-technical supervisor, a peer, or a subordinate.

If you own the business, or you're the highest-ranking person in your organization, you'll need someone outside your company instead — examples NICET names include an authority having jurisdiction, a general contractor, an engineering consultant, or a licensed engineer.

THE 11 THINGS YOUR SUPERVISOR IS ACTUALLY CONFIRMING

1. Personal safety (0304-1101)

That you maintain personal safety on the job site.

2. Following instructions (0304-1102)

That you follow verbal or written instructions and get information when you need it.

- 3. Finding it in NFPA 25 (0304-1103)**
That you can locate basic information in NFPA 25.
- 4. Inspection and test equipment (0304-1104)**
That you reliably identify the equipment commonly used to inspect and test water-based systems.
- 5. System components (0304-1105)**
That you reliably identify the components commonly used in water-based systems.
- 6. Physical damage (0304-1106)**
That you can identify physical damage to components of water-based systems.
- 7. Control valve position (0304-1107)**
That you confirm control valves are in the correct position.
- 8. Signage (0304-1108)**
That you determine whether existing signs are properly attached and legible.
- 9. Field data (0304-1109)**
That you accurately record inspection and testing data in the field.
- 10. Tools and equipment (0304-1110)**
That you use tools and equipment responsibly, as they were designed to be used.
- 11. Communication (0304-1111)**
That you communicate effectively with your supervisor and co-workers.

BEFORE YOU SEND THE REQUEST

Talk to your supervisor first — don't let an unannounced survey email be the first they hear of this. Walk them through the 11 measures above in person so they know exactly what they're being asked to confirm, and give them this sheet to keep for reference.

LifeSafetyWiki is an independent study resource and is not affiliated with, endorsed by, or an official publication of NICET (National Institute for Certification in Engineering Technologies). Requirements, processes, and fees can change — always confirm current requirements directly at [nicet.org](https://www.nicet.org) before relying on this sheet. Facts on this page were verified against NICET's official ITWBS Candidate Handbook, edition current as of October 2026.